

FOLLMAN COUNSELING AGENCY

910 S. ANACORTES ST., BURLINGTON, WA 98233 TEL: 360-755-1125 FAX: 360-757-1125

EMAIL: FRONTDESK@FOLLMANAGENCY.COM

SUBSTANCE USE DISORDER ASSESSMENT

I have had NO prior Assessment except as notated here: _____

I understand failure to reveal prior Assessment and/or to give permission for exchange of information among evaluation agencies will prohibit the current agency from providing evaluation services necessary to prepare the Alcohol/Drug Assessment.

If additional information arises where this Evaluation changes to a Child Custody Evaluation, additional charges will apply. Follman Agency's private pay rate for a Child Custody Evaluation is \$750.00. Child Custody Evaluations are not billed to an Insurance Company. Payment is expected in full before the Evaluation is sent to the appropriate Courts/Attorney/Probation Officer/Child Protection Services and/or Guardian Ad Litem. By signing below, I agree I have read this clause and understand payment will be due in full.

I voluntarily consent to receive services for treatment and agree to fulfill my Financial Obligation

Signed: _____ Date: _____

Initials of Evaluating Counselor: _____ Date: _____

How did you hear about our agency? (Please Print) _____

| | |
|---|--|
| Patient Name: _____ | Patient Birthdate: _____ |
| Patient Street Address: _____ | Patient Cell Phone: _____ |
| City: _____ State: _____ Zip: _____ | Patient Home Phone: _____ |
| Patient Driver's License Number: _____ | Patient Last 4 of Social Security Number: _____ |
| Patient Email Address: _____ | |
| Name of person with whom you live: _____ | Relationship (i.e., wife/parents/friend): _____ |
| Name of person to call in an emergency and their address: Name: _____ Address: _____ | Emergency Phone/Cell Number: Home Phone: _____ Cell Phone: _____ |
| Patient Marital Status: _____ | Name of person completing this form (if not patient): _____ |
| Patient Occupation: _____ | Patient Work Phone No: _____ |
| Patient Work Address: _____ | State: _____ Zip: _____ |
| Name of referring or responsible Physician/Clinician: _____ | Would you like Follman Agency to communicate to your referring Physician/Clinician: __ Yes __ No If yes, please sign Release of Information |
| Address of referring or responsible Physician/Clinician: City: _____ State: _____ Zip: _____ | Phone: _____ |

FOLLMAN COUNSELING AGENCY

SUBSTANCE USE DISORDER ASSESSMENT

Patient's Name: _____ Date: _____ Page 2

Please check those that apply: RACE

| | | |
|----------------|-----------------------|---------------------|
| Caucasian ____ | African American ____ | Asian American ____ |
| Hispanic ____ | Native American ____ | Other ____ |

Please check those that apply: RELIGION

| | | |
|-----------------|---------------|-------------|
| Protestant ____ | Catholic ____ | Jewish ____ |
| Muslim ____ | Hindu ____ | Other ____ |

Please check those that apply: RESIDENCE

| | | |
|----------------|----------------|---------------|
| House ____ | Apartment ____ | Room ____ |
| Dormitory ____ | Hotel ____ | Hospital ____ |
| Other ____ | Friend ____ | Roommate ____ |

Please check those that apply: EDUCATION (highest level completed)

| | | | | | | |
|-------------|-----------------|------------------|------------------|---------|-------|-------|
| High School | 9 th | 10 th | 11 th | Diploma | GED | Other |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ |

| | | | | | | | |
|------------------------------------|-------|-------|-------|-------|-------|-------|-------|
| College/University/Graduate School | AA | BA | BS | MA/MS | MBA | PhD | Other |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

Veteran Status (Please check and complete)

| | | | |
|----------------------|------------------|--|-----------------------------|
| Military Service | Yes ____ No ____ | Branch: _____ | Highest Rank: _____ |
| Honorable Discharge | Yes ____ No ____ | From: _____ To: _____ | Demotions: Yes ____ No ____ |
| Combat Service | Yes ____ No ____ | Drink or Use in Military: Yes ____ No ____ | |
| PTSD DX | Yes ____ No ____ | Combat Location: _____ | |
| Prior PTSD Treatment | Yes ____ No ____ | Where: _____ | When: _____ |
| VA Eligibility | Yes ____ No ____ | Where: _____ | When: _____ |

FOLLMAN COUNSELING AGENCY

SUBSTANCE USE DISORDER ASSESSMENT

Patient's Name: _____ Date: _____ Page 3

Self and Family Illness History

Indicate: S = Self F = Family B = Both if there is any history in your family of:

| S/F/B | SYMPTOM | S/F/B | SYMPTOM | S/F/B | SYMPTOM |
|-------|--------------------|-------|--------------------------|-------|--------------------|
| ___ | Diabetes | ___ | Obesity | ___ | Allergies |
| ___ | Gout | ___ | High Blood Pressure | ___ | Stroke |
| ___ | Cancer of _____ | ___ | Heart Trouble | ___ | Alcoholism |
| ___ | Sleep Disorder | ___ | Fatty Liver | ___ | Anemia |
| ___ | Chronic Depression | ___ | Ulcers | ___ | Recurrent Trauma |
| ___ | Digestive Illness | ___ | Cirrhosis | ___ | Seizures |
| ___ | Esophageal Reflux | ___ | Heartburn/Gastritis | ___ | Fainting |
| ___ | Headache/Migraines | ___ | Numbness in fingers/toes | ___ | Hepatitis |
| ___ | Night Sweats | ___ | Weight Loss/Gain | ___ | Recurrent Diarrhea |

Statement of Present Health (Please check and Complete)

| | Yes | No | |
|--|-----|-----|--|
| Your Statement of present health: Do you feel you are healthy? | ___ | ___ | How do you rate your current health? (Check One): ___ Excellent ___ Moderate ___ Mild ___ Fair ___ Poor ___ Severe Please Explain: _____ |
| Are you experiencing any sleep difficulties? | ___ | ___ | If yes, please specify: _____ |
| Do you take nonprescription drugs routinely? | ___ | ___ | If yes, please specify: _____ |
| Do you take prescription drugs routinely? | ___ | ___ | If yes, please specify: _____ |
| Do you exercise regularly? | ___ | ___ | If yes, how often: _____ |
| Is there any likelihood of a current pregnancy? | ___ | ___ | If yes, expected due date: _____ |
| Are you under the care of a Physician now? | ___ | ___ | If yes, please specify: _____ |

| | |
|---|-----------------------------------|
| When was the last time you visited a Physician? _____ | Were there any concerns? _____ |
| Usual blood pressure: ___ high ___ low ___ normal | _____ |
| History of surgery(s): Type(s): _____ | Date(s): _____ |
| History of surgery(s): Type(s): Cont'd: _____ | Date(s): _____ |

FOLLMAN COUNSELING AGENCY

SUBSTANCE USE DISORDER ASSESSMENT

Patient's Name: _____ Date: _____ Page 4

Legal Issues (If this section is not applicable, leave blank) ____ Check if you are Self-Referred

Please Check One. If yes, please explain:

Is this assessment prompted or suggested by anyone connected to the legal system? ____ No ____ Yes If yes, who? _____

Are you currently under the supervision of the Department of Corrections? ____ No ____ Yes If yes, CCO name: _____

Are you under civil or criminal court ordered mental health or chemical dependency treatment? ____ No ____ Yes
If yes, please explain: _____

There is a court order exempting the individual participant from reporting requirements. ____ No ____ Yes
If yes, a copy of the court order must be included in the record if the participant claims exemption from reporting requirements.

Current Legal Problem: _____ Date of Offense: _____

Court: _____ Judge: _____ Case #: _____ BAC: _____

Name of Attorney: _____ Phone No: _____ Fax No: _____

Attorney's Address: _____

Probation Officer: _____ Phone No: _____ Fax No: _____

Do you have your driving record with you today? ____ No ____ Yes ____ Not applicable: _____

Outstanding Warrants? ____ No ____ Yes If yes, what, and when? _____

Past Convictions? ____ No ____ Yes If yes, please list below:

| CHARGE | DATE | COURT | FINAL OUTCOME | BAL |
|--------|-------|-------|---------------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Patient's Name: _____ Date: _____ Page 5

READINESS TO CHANGE QUESTIONNAIRE

Please read the sentences carefully. For each one, please check the answer that best describes how you feel at the present time about your AOD (alcohol/other drugs). Your answers will be private and confidential.

| | Strongly Disagree | Disagree | Unsure | Agree | Strongly Agree |
|--|-------------------|----------|--------|-------|----------------|
| 1. My AOD use is okay as it is. * | — | — | — | — | — |
| 2. I am trying to use AOD less than I use to. # | — | — | — | — | — |
| 3. I enjoy my AOD use but sometimes I drink/drug too much. % | — | — | — | — | — |
| 4. I should cut down on my AOD use. % | — | — | — | — | — |
| 5. It is a waste of time thinking about my AOD use. * | — | — | — | — | — |
| 6. I have just recently changed my AOD habits. # | — | — | — | — | — |
| 7. Anyone can talk about wanting to do something about AOD use, but I am doing something about it. # | — | — | — | — | — |
| 8. I am at the stage where I should think about less about AOD use. % | — | — | — | — | — |
| 9. My AOD use is a problem. % | — | — | — | — | — |
| 10. It is alright for me to keep using AOD as I do now. * | — | — | — | — | — |
| 11. I am changing my AOD habits now. # | — | — | — | — | — |
| 12. My life would still be the same, even if I used AOD less. * | — | — | — | — | — |

Key:

Precontemplation: 1,5,10,12

Contemplation: 3,4,8,9

Action: 2,6,7,11

Stage of Change Designation:

Precontemplation Score: _____ Precontemplation: _____ (reverse score)

Contemplation Score: _____ Contemplation: _____ (same score)

Action Score: _____ Action: _____ (same score)

Patient's Name: _____ Date: _____ Page 6

STAGES OF CHANGE READINESS AND TREATMENT EAGERNESS SCALE

(SOCRATES 8A) PAGE 1

INSTRUCTIONS: Please read the following statements carefully. Each one describes a way you might (or might not) feel about your drinking and/or drug use. For each statement, check the box that indicates how much you agree or disagree with the right now/present time. Please check only one number for every statement (item).

Drug of Choice: Alcohol: ___ or Drugs: ___ or Both: ___

| | NO. Strongly Disagree | NO Disagree | Undecided or Unsure | YES Agree | YES Strongly Agree |
|---|-----------------------------|----------------|---------------------------|--------------|--------------------------|
| 1. I really want to make changes in my drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 2. Sometimes I wonder if I am an alcoholic. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 3. If I do not change my drinking soon, my problems are going to get worse. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 4. I have already started making some changes in my drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 5. I was drinking too much at one time, but I have managed to change my drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 6. Sometimes I wonder if my drinking is hurting other people. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 7. I am a problem drinker. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 8. I am not just thinking about changing my drinking, I am already doing something about it. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 9. I have already changed my drinking and I am looking for ways to keep from slipping back to my old pattern. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 10. I have serious problems with drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 11. Sometimes I wonder if I am in control of my drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 12. My drinking is causing a lot of harm. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 13. I am actively doing things now to cut down or stop drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 14. I want help to keep from going back to drinking problems that I had before. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 15. I know that I have a drinking problem. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 16. There are times when I wonder if I drink too much. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 17. I am an alcoholic. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 18. I am working hard to change my drinking. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |
| 19. I have made some changes in my drinking, and I want some help to keep from going back to the way I used to drink. | 1 ___ | 2 ___ | 3 ___ | 4 ___ | 5 ___ |

Patient's Name: _____ Date: _____ Page 7

STAGES OF CHANGE READINESS AND TREATMENT EAGERNESS SCALE
(SOCRATES 8A) CONTINUED – PAGE 2

SOCRATES SCORING FORM:

Transfer the client's answers from questionnaire:

| Recognition | Ambivalence | Taking Steps |
|------------------------|-------------|--------------|
| 1 | 2 | 4 |
| 3 | 6 | 5 |
| 7 | 11 | 8 |
| 10 | 16 | 9 |
| 12 | | 13 |
| 15 | | 14 |
| 17 | | 18 |
| | | 19 |
| TOTALS: | | |
| | | |
| POSSIBLE RANGE: | | |
| 7-35 | 4-20 | 8-40 |

Patient's Name: _____ **Date:** _____ **Page 8**

Age: _____ Sex: ____ Male ____ Female

DSM – 5 SELF-RATED LEVEL 1 CROSS-CUTTING SYMPTOM MEASURE - ADULT

If this questionnaire is completed by an informant, what is your relationship with the individual? _____

In a typical week, approximately how much time do you spend with the individual? _____ hours/week

Instructions: The questions below ask about things that might have bothered you. For each question, check the number that best describes how much (or how often) you have been bothered by each problem during the **past TWO (2) WEEKS**.

| | During the past TWO (2) WEEKS , how much (or how often) have you been bothered by the following problems? | None Not at all | Slight Rare, less than a day or two | Mild Several days | Moderate More than half the days | Severe Nearly every day | Highest Domain Score (clinician) |
|--------------|---|-----------------------|--|-------------------------|---|----------------------------------|---|
| I. | 1. Little interest or pleasure in doing things? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 2. Feeling down, depressed, or hopeless? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| II. | 3. Feeling more irritated, grouchy, or angry than usual? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| III. | 4. Sleeping less than usual, but still have a lot of energy? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 5. Starting lots more projects than usual or doing more risky things than usual? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| IV. | 6. Feeling nervous, anxious, frightened, worried, or on edge? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 7. Feeling panic or being frightened? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 8. Avoiding situations that make you anxious? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| V. | 9. Unexplained aches and pains (e.g., back, joints, abdomen, legs)? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 10. Feeling that your illnesses are not being taken seriously enough? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| VI. | 11. Thoughts of hurting yourself? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| VII. | 12. Hearing things other people could not hear, such as voices even when no one was around? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 13. Feeling that someone could hear your thoughts, or that you could hear what another person was thinking? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| VIII. | 14. Problems with sleep that affected your sleep quality over all? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| IX. | 15. Problems with memory (e.g., learning new information) or with location (e.g., finding your way home)? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| X. | 16. Unpleasant thoughts, urges, or images that repeatedly enter your mind? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 17. Feeling driven to perform certain behaviors or mental acts repeatedly? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| XI. | 18. Feeling detached or distant from yourself, your body, your physical surroundings, or your memories? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| XII. | 19. Not knowing who you really are or what you want out of life? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 20. Not feeling close to other people or enjoying your relationships with them? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| XIII. | 21. Drinking at least 4 drinks of any kind of alcohol in a single day? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 22. Smoking any cigarettes, a cigar, or pipe, or using snuff or chewing tobacco? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |
| | 23. Using any of the following medicines ON YOUR OWN, that is without a doctor's prescription, in the greater amounts or longer than prescribed (e.g., painkillers (like Vicodin), stimulants (like Ritalin or Adderall), sedatives or tranquilizers (like sleeping pills or Valium), or drugs like marijuana, cocaine or crack, club drugs (like ecstasy), hallucinogens (like LSD), heroin, inhalants or solvents (like glue), or methamphetamine (like speed)? | 0 ____ | 1 ____ | 2 ____ | 3 ____ | 4 ____ | |

Patient's Name: _____ Date: _____ Page 9

ALCOHOL USE HISTORY

Page 1

Have you ever used Alcohol? ____ No ____ Yes. If NO, LEAVE THE NEXT THREE PAGES BLANK

| |
|---|
| 1. Have you ever tried to stop using alcohol? ____ No ____ Yes If yes, explain _____ |
| 2. If yes to question 1, how many times have you attempted to stop using alcohol? ____ (number) |
| 3. Have you ever tried to limit or reduce your alcohol intake? ____ No ____ Yes If yes, how did you limit your use? _____ |
| 4. How often do you feel an urge or craving to use alcohol? (Check One): ____ Never ____ Weekly ____ Monthly ____ Daily |
| 5. If urges to use alcohol occur, rate the severity of the urge/craving. (Check One): ____ Mild ____ Moderate ____ Severe |
| 6. When do the urges occur? (Check One): ____ Morning ____ Afternoon ____ Evening |
| 7. When does the urge to use alcohol occur? _____ |
| 8. Do you feel a need to use alcohol when you are: (Check all descriptors that applies): ____ Angry ____ Depressed ____ Lonely ____ Happy ____ Anxious ____ With friends at a party ____ Other ____ All descriptors |
| 9. How difficult is it to resist an urge to use alcohol? (Check One): ____ Easy to resist ____ Difficult to resist ____ Impossible to resist |
| 10. Has your alcohol use pattern interfered with your ability to perform at any of the following? (Check all that apply): ____ Work ____ School ____ My responsibilities at home ____ Other _____ |
| 11. How many days per week do you use alcohol? ____ 0-1 ____ 1-2 ____ 2-3 ____ 3-4 ____ 4-5 ____ 5-6 ____ Daily |
| 12. When using alcohol, how many hours per week do you spend using? ____ hours |
| 13. When using alcohol, how much time passes between your first drink to your last? _____ |
| 14. How often do you drink more than you originally intended? ____ Never ____ Seldom ____ Often ____ Most often |

Patient's Name: _____ Date: _____ Page 10

ALCOHOL USE HISTORY

Page 2

| |
|---|
| 15. How many hours per week or month do you spend recovering from using alcohol? ____ per week ____ per mo. |
| 16. Has your use of alcohol interfered with your personal life? ____ No ____ Yes ____ Professional life If yes to either, please explain: _____ |
| 17. Why are you using alcohol? ____ relief from a painful memory ____ relief from anxiety ____ enjoyment ____ relief from self-consciousness ____ relief from stress ____ like the taste ____ to escape ____ while socializing ____ while celebrating ____ to relax ____ Other (please explain) _____ |
| 18. Have you ever felt helpless or hopeless about your consumption? ____ No ____ Yes |
| 19. Do you still have the same interests/hobbies or have these changed over the years? ____ No ____ Yes |
| 20. What is your idea of fun activities? _____ |
| 21. Do you still participate in these activities? ____ No ____ Yes If no, please explain: _____ |
| 22. Have you ever avoided or opted out of situations where alcohol is not encouraged? ____ No ____ Yes If yes, please explain: _____ |
| 23. Have you ever missed work or school due to alcohol use? ____ No ____ Yes |
| 24. How often have you used alcohol and driven an automobile or some other activity that is potentially dangerous? (Check one): ____ Never ____ Rarely ____ Once a year ____ Often ____ Weekly ____ Monthly ____ Repeatedly |
| 25. How often do you feel guilty about your alcohol use? ____ Never ____ Rarely ____ Frequently ____ Daily |
| 26. Have you ever used alcohol even though you told yourself you would not use alcohol? ____ No ____ Yes |
| 27. Have you ever felt frustration about your alcohol use pattern? ____ No ____ Yes |
| 28. Have you continued to use alcohol even though it has caused problems with your health? ____ No ____ Yes |
| 29. Have you continued to use alcohol despite problems with work? ____ No ____ Yes |
| 30. Have you continued to use alcohol despite problems with your relationship? ____ No ____ Yes |

Patient's Name: _____ Date: _____ Page 11

ALCOHOL USE HISTORY

Page 3

| |
|--|
| 31. Have you lied to others about how much alcohol you consume? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain: _____ |
| 32. Do you regret your decision to use alcohol (wished you had never used alcohol)? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain: _____ |
| 33. Have you continued to use alcohol despite legal problems associated to alcohol? <input type="checkbox"/> No <input type="checkbox"/> Yes Do you believe you would be healthier if you stopped using alcohol? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain: _____ |
| 34. Has your alcohol use pattern affected your reputation? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain: _____ |
| 35. How has alcohol use interfered with your ambitions/goals? _____ |
| 36. If you continue to use alcohol, do you believe you will fulfill your life goals? <input type="checkbox"/> No <input type="checkbox"/> Yes If no, please explain: _____ |
| 37. How many drinks did it take to become intoxicated when you were just beginning to use alcohol? _____ |
| 38. Over your lifetime, has your tolerance to alcohol: (Check One): <input type="checkbox"/> Increased <input type="checkbox"/> Decreased <input type="checkbox"/> Remained <input type="checkbox"/> Stable |
| 39. Do you believe your ability to function normally (physically and psychologically) after using alcohol is: (Check One): <input type="checkbox"/> Impaired <input type="checkbox"/> Not Impaired |
| 40. Currently, how many drinks does it take to become intoxicated? _____ (number) |
| 41. Have you noticed you can drink more or less alcohol than you used to? (Check One): <input type="checkbox"/> More <input type="checkbox"/> Less |
| 42. After using alcohol, a few hours later up to a few days later, have you experienced any of the following: (Check all that pertain): <input type="checkbox"/> Sweating <input type="checkbox"/> Insomnia <input type="checkbox"/> High Pulse <input type="checkbox"/> Hand Tremor <input type="checkbox"/> Nausea <input type="checkbox"/> Vomiting <input type="checkbox"/> Anxiety <input type="checkbox"/> Tension <input type="checkbox"/> Seizures |
| 43. Do you think your alcohol use is a problem? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Unsure |

Patient's Name: _____ Date: _____

THE ALCOHOL USE DISORDER IDENTIFICATION TEST INTERVIEW

| | |
|--|--|
| <p>1. How often do you have a drink containing alcohol?</p> <ul style="list-style-type: none"> • (0) Never – Skip to questions 9-10 • (1) Monthly or less • (2) 2-4 times a month • (4) 4 or more times a week <p>TOTAL SCORE:</p> | <p>6. How often during the last year have you needed a first drink in the morning to get yourself going after a heavy drinking session?</p> <ul style="list-style-type: none"> • (0) Never • (1) Less than monthly • (2) Monthly • (3) Weekly • (4) Daily or almost daily <p>TOTAL SCORE</p> |
| <p>2. How many drinks containing alcohol do you have on a typical day when you are drinking?</p> <ul style="list-style-type: none"> • (0) 1 or 2 • (1) 3 or 4 • (2) 5 or 6 • (3) 7, 8 or 9 • (4) 10 or more <p>TOTAL SCORE:</p> | <p>7. How often during the last year have you had a feeling of guilt or remorse after drinking?</p> <ul style="list-style-type: none"> • (0) Never • (1) Less than monthly • (2) Monthly • (3) Weekly • (4) Daily or almost daily <p>TOTAL SCORE</p> |
| <p>3. How often do you have 6 or more drinks on one occasion?</p> <ul style="list-style-type: none"> • (0) Never • (1) Less than monthly • (2) Monthly • (3) Weekly • (4) Daily or almost daily <p>Skip to question 9 and 10 if Total Score or questions 2 and 3 = 0</p> <p>TOTAL SCORE:</p> | <p>8. How often during the last year have you been unable to remember what happened the night before because you had been drinking?</p> <ul style="list-style-type: none"> • (0) Never • (1) Less than monthly • (2) Monthly • (3) Weekly • (4) Daily or almost daily <p>TOTAL SCORE:</p> |
| <p>4. How often during the last year have you found that you were not able to stop drinking once you had started?</p> <ul style="list-style-type: none"> • (0) Never • (1) Less than Monthly • (2) Monthly • (3) Weekly • (4) Daily or almost daily <p>TOTAL SCORE:</p> | <p>9. Have you or someone else been injured as a result of your drinking?</p> <ul style="list-style-type: none"> • (0) No • (2) Yes, but not in the last year • (4) Yes, during the last year <p>TOTAL SCORE:</p> |
| <p>5. How often during the last year have you failed to do what was normally expected from you because of your drinking?</p> <ul style="list-style-type: none"> • (0) Never • (1) Less than Monthly • (2) Monthly • (3) Weekly • (4) Daily or almost daily <p>TOTAL SCORE:</p> | <p>10. Has a relative or friend or a doctor or another health care worker been concerned about your drinking or suggested you cut down?</p> <ul style="list-style-type: none"> • (0) No • (2) Yes, but not in the last year • (4) Yes, during the last year <p>TOTAL SCORE:</p> |
| <p>TOTAL SCORE:</p> | <p>RECORD TOTAL SCORE HERE:</p> |

MICHIGAN ALCOHOL SCREENING TEST

Please check yes or no to each of the following questions. Your answers will be private and confidential.

| | YES | NO |
|--|-----|----|
| 1. Do you feel like a normal drinker? | __ | __ |
| 2. Have you ever awakened in the morning after drinking the night before and found that you could not remember part of the evening before? | __ | __ |
| 3. Does your spouse, partner or parents ever worry or complain about your drinking? | __ | __ |
| 4. Can you stop drinking without struggle, after one or two drinks? | __ | __ |
| 5. Do you ever feel bad about your drinking? | __ | __ |
| 6. Do friends or relatives think you are a normal drinker? | __ | __ |
| 7. Do you ever try to limit your drinking to certain times a day or to certain places? | __ | __ |
| 8. Are you always able to stop drinking when you want to? | __ | __ |
| 9. Have you ever attended a meeting of AA? | __ | __ |
| 10. Have you gotten into fights when drinking? | __ | __ |
| 11. Has your drinking ever created problems between you and your spouse? | __ | __ |
| 12. Has your wife, husband, family members ever gone to anyone for help about your drinking? | __ | __ |
| 13. Have you ever lost friends, girlfriends/boyfriends because of your drinking? | __ | __ |
| 14. Have you ever gotten into trouble at work because of your drinking? | __ | __ |
| 15. Have you ever lost a job because of your drinking? | __ | __ |
| 16. Have you ever neglected your obligations, your family, or your work for two or more days in row because of your drinking? | __ | __ |
| 17. Do you ever drink before noon? | __ | __ |
| 18. Have you ever been told you have liver trouble? | __ | __ |
| 19. Have you ever had delirium tremors, severe shaking, heard voices or seen things that were not really there after heaving drinking? | __ | __ |
| 20. Have you ever gone to anyone for help about your drinking? | __ | __ |
| 21. Have you ever been hospitalized because of your drinking? | __ | __ |
| 22. Have you ever been a patient in a psychiatric hospital or in a psychiatric ward of a general hospital where drinking was part of the problem? | __ | __ |
| 23. Have you ever been seen at a mental health clinic (gone to a doctor, social worker, clergyman) for help with emotional problems in which drinking has played a part? | __ | __ |
| 24. Have you ever been arrested, even for a few hours, because of drunken behavior? | __ | __ |
| 25. Have you ever been arrested for drunk driving or driving after drinking? | __ | __ |

Patient's Signature: _____ Date: _____

Counselor's Signature: _____ Date: _____

ALCOHOL AND DRUG USE HISTORY

Check all Alcohol/Drug Use History and proceed with entering remaining information.

| | Check | Age at First Use | Age When Regular Use Began | Avg No of Times Used Each Week | Avg Amount Used Each Time | Usual Way Used (Oral,Smoked,IV Snorted,IM) | Date of Last Use | Period of Heaviest Use |
|------------------|-------|------------------|----------------------------|--------------------------------|---------------------------|--|------------------|------------------------|
| Caffeine | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Nicotine | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Beer | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Wine | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Liquor | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Marijuana | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Cocaine | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Amphetamines | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Tranquilizers | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Opiates | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Hallucinogens | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Inhalants | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Steroids | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| OTC | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| Other Substances | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

Patient's Name: _____ Date: _____ Page 14

DRUG SCREENING QUESTIONNAIRE (DAST)

Using drugs can affect your health and some medications you may take. Please help us provide you with the best medical care by answering the questions below. Your answers will be private and confidential. Please **check** the following drugs you have recently used or used in the past:

| | Check | How often: Monthly or less | How often: Weekly | How often: Daily or Almost Daily |
|--|-------|-------------------------------|----------------------|-------------------------------------|
| Methamphetamine (speed, crystal) | ___ | _____ | _____ | _____ |
| Cannabis (marijuana, pot) | ___ | _____ | _____ | _____ |
| Inhalants (paint thinner, aerosol, glue) | ___ | _____ | _____ | _____ |
| Tranquilizers (valium) | ___ | _____ | _____ | _____ |
| Cocaine | ___ | _____ | _____ | _____ |
| Narcotics (heroin, oxycodone, methadone, etc.) | ___ | _____ | _____ | _____ |
| Hallucinogens (LSD, mushrooms) | ___ | _____ | _____ | _____ |
| Other: _____ | ___ | _____ | _____ | _____ |

| Please check No or Yes | NO | YES |
|---|-----|-----|
| 1. Have you used drugs other than those required for medical reasons? | ___ | ___ |
| 2. Do you abuse more than one drug at a time? | ___ | ___ |
| 3. Are you unable to stop using drugs when you want to? | ___ | ___ |
| 4. Have you ever had blackouts or flashbacks as a result of drug use? | ___ | ___ |
| 5. Do you ever feel bad or guilty about your drug use? | ___ | ___ |
| 6. Does your spouse or partner ever complain about your involvement with drugs? | ___ | ___ |
| 7. Have you neglected your family because of your use of drugs? | ___ | ___ |
| 8. Have you engaged in illegal activities in order to obtain drugs? | ___ | ___ |
| 9. Have you ever experienced withdrawal symptoms (felt sick) when you stopped taking drugs? | ___ | ___ |
| 10. Have you had medical problems as a result of your drug use (e.g., memory loss, hepatitis, convulsions, bleeding)? | ___ | ___ |

| | Never | Yes, in the past 90 days | Yes, more than 90 days ago |
|--|-------|-----------------------------|-------------------------------|
| Have you ever injected drugs? Please Check | ___ | ___ | ___ |

| | Never | Currently | In the Past |
|--|-------|-----------|-------------|
| Have you ever been in treatment for Substance Abuse? Please Check | ___ | ___ | ___ |

Patient's Signature: _____ Date: _____

Counselor's Signature: _____ Date: _____

Patient's Name: _____ Date: _____ Page 15

DRUG USE HISTORY

Page 1

Have you ever used Drugs? ☐ No ☐ Yes. **If NO, leave the next four pages BLANK.** Your answers will be private and confidential.

| |
|---|
| 1. What drug(s) do you prefer? _____ |
| 2. How old were you the first time you used? ____ |
| 3. Where do you typically use the drug? (Check all that pertain) <input type="checkbox"/> My Home <input type="checkbox"/> Private Residence <input type="checkbox"/> Bar <input type="checkbox"/> Tavern <input type="checkbox"/> Restaurant |
| 4. Who do you use the drug with? (Check all that pertain) <input type="checkbox"/> Spouse <input type="checkbox"/> Friends <input type="checkbox"/> Acquaintances <input type="checkbox"/> Family Members |
| 5. What is the date of your last drug use? _____ |
| 6. When you use the drug, how much do you plan to use? _____ |
| 7. How often do you use less of the drug than you intended? (Check One) <input type="checkbox"/> Never <input type="checkbox"/> Often <input type="checkbox"/> Rarely <input type="checkbox"/> Routinely |
| 8. How often do you consume more of the drug than you intended? (Check One) <input type="checkbox"/> Never <input type="checkbox"/> Often <input type="checkbox"/> Rarely <input type="checkbox"/> Routinely |
| 9. What percentage of the time do you use the drug without becoming intoxicated? ____ % |
| 10. What percentage of the time when you use the drug, do you become intoxicated? ____ % |
| 11. How much time elapses when you use the drug? Hours: ____ |
| 12. How often do you use the drug for a longer period of time than you intended? % ____ of the time. |
| 13. Have you ever used the drug over an eight-hour period? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| 14. When you use this drug do you? (Check all that apply) <input type="checkbox"/> Not intend to become intoxicated <input type="checkbox"/> Become intoxicated without thinking about it <input type="checkbox"/> Have no plans to become intoxicated |
| 15. Do you have rules for using the drug? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, why did you develop these rules? (Check all that apply): <input type="checkbox"/> Limit my intake <input type="checkbox"/> Avoid a DUI <input type="checkbox"/> Reduce problems associated with the drug. Other: _____ |
| 16. When using the drug, do you have a preset limit? <input type="checkbox"/> No <input type="checkbox"/> Yes |

Patient's Name: _____ Date: _____

DRUG USE HISTORY

Page 2

| |
|---|
| 17. When using the drug, how often do you exceed the preset limit? ____ % of the time. |
| 18. Have you ever tried to stop using the drug? ____ No ____ Yes If Yes, please explain why you tried to stop _____ |
| 19. Also, if Yes to Question 18, how many times have you attempted to stop using the drug? ____ (Number) |
| 20. Have you ever tried to limit or reduce your drug use? ____ No ____ Yes. If yes, how did you limit the use? _____ |
| 21. How many days per week or month do you use the drug? Number of times per week ____ Number of times per month ____ |
| 22. How many hours per week or month do you spend using the drug? Number of hours per week ____ Number of hours per month ____ |
| 23. How many hours per week are spent recovering from using the drug? ____ (Number) |
| 24. How often do you feel an urge or craving to use the drug? (Check One) ____ Never ____ Weekly ____ Monthly ____ Daily |
| 25. If urges to use the drug occur, rate the severity of the urge craving: (Check One) ____ Mild ____ Moderate ____ Severe |
| 26. When do the urges occur: (Check all that pertain): ____ Morning ____ Afternoon ____ Night |
| 27. Do you feel a need to use the drug when you are (Check any descriptor that applies): ____ Angry ____ Depressed ____ Lonely ____ Happy ____ Anxious ____ With Friends ____ At a Party ____ Other ____ All of the above |
| 28. How difficult is it to resist an urge to use this drug? (Check One): ____ Easy to resist ____ Difficult to resist ____ Impossible to resist |
| 29. Has your drug use pattern interfered with your ability to perform at any of the following: (Check all that pertain): ____ Work ____ School ____ My responsibilities at Home ____ Other |
| 30. Has your drug use pattern affected your relationship with others? (Example: arguing with spouse or boss): ____ Yes ____ No. If yes, please explain: _____ |
| 31. Do you still have the same interests/hobbies or have these changed over the years? ____ No ____ Yes |
| 32. What is your idea of fun activities? _____ |
| 33. Can you still do these activities: ____ No ____ Yes If no, explain: _____ |

Patient's Name: _____ Date: _____ Page 17

DRUG USE HISTORY

Page 3

| |
|--|
| 34. Have you ever avoided or opted out of situations where drug use is not encouraged? ____ No ____ Yes |
| 35. Please explain your answer to question 34: _____ |
| 36. Have you ever missed work or school due to drug use? ____ No ____ Yes |
| 37. How often have you used this drug and driven an automobile or some other activity that is potentially Dangerous? (Check One) ____ Never ____ Rarely ____ Once a Year ____ ____ Often ____ Weekly ____ Monthly ____ Repeatedly |
| 38. How often do you feel guilty about your drug use? (Check One): ____ Never ____ Rarely ____ Frequently ____ Daily |
| 39. Have you ever used the drug even though you told yourself you would not use it: ____ No ____ Yes |
| 40. Have you ever felt frustration about your drug use pattern/history? ____ No ____ Yes |
| 41. Have you continued to use drugs even though it has caused problems with your health? ____ No ____ Yes |
| 42. Have you continued to use this drug despite problems with work? ____ No ____ Yes |
| 43. Have you continued to use the drug despite promises to others not to use it? ____ No ____ Yes |
| 44. Have you continued to use the drug despite problems with your relationships? ____ No ____ Yes |
| 45. Have you ever had to apologize for your behavior when using the drug? ____ No ____ Yes |
| 46. Do you regret your decision to use the drug (wished you had never used it)? ____ No ____ Yes If yes, explain: _____ |
| 47. Have you continued to use the drug despite legal problems associated with it? ____ No ____ Yes |
| 48. Do you believe you would be healthier if you stop using? ____ No ____ Yes If yes, explain: _____ |
| 49. Has your drug use pattern affected your reputation? ____ No ____ Yes If yes, explain _____ |
| 50. Have you lied to others about how much of the drug you use? ____ No ____ Yes |
| 51. Has your drug use pattern interfered with your ambitions/goals: ____ No ____ Yes If yes, explain _____ |

Patient's Name: _____ Date: _____ Page 18

DRUG USE HISTORY

Page 4

| |
|---|
| 52. If you continue to use this drug, do you believe you will fulfill your life goals? ____ No ____ Yes |
| If no, explain _____ |
| _____ |
| 53. How many doses does it take to become intoxicated when you were just beginning to use the drug? ____ |
| 54. Currently, how many doses of the drug does it take to become intoxicated? ____ (Number) |
| 55. Have you noticed you can use more or less of the drug than you used to? ____ More ____ Less |
| 56. After using the drug, a few hours later up to a few days later, have you experienced any of the following? (Check all that pertain) ____ Sweating ____ Insomnia ____ High Pulse ____ Nausea ____ Hand Tremor ____ Vomiting Anxiety ____ Tension ____ Seizures |
| 57. How do you use the drug? (Check all that pertain) ____ Smoke ____ Inhale ____ Inject ____ Drink ____ Eat ____ Other |
| 58. Any history of a drug overdose? ____ No ____ Yes. If yes, how many overdoses? ____ (number) |

Patient's Name: _____ Date: _____ Page 19

MENTAL HEALTH SURVEY

| |
|---|
| Are you currently receiving services at a Mental Health Center or seeing a Private Practitioner? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| Have you ever received Mental Health Counseling or Psychiatric Treatment: <input type="checkbox"/> No <input type="checkbox"/> Yes |
| Is yes, where, and when? _____ |
| Are you currently using medications for mental health reasons? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, What? _____ |
| Is there a family history of mental illness? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, please explain _____ |
| Have you ever attempted suicide? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, When and Where? _____ |
| Do you have suicidal thoughts? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, explain most recent thoughts: _____ |
| Is there any kind of physical, emotional, or sexual abuse where you live? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, please explain _____ |
| Are you at risk of being abused: <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, please explain _____ |
| Have you ever been abused physically, emotionally, or sexually? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, please explain _____ |
| Do you have a history of violence toward others? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| If yes, please explain _____ |

Have you had a significant period (not the direct result of alcohol/drug use) where you experienced any of the following? (Check all boxes that apply)

| | | | | |
|--|---|---|---|--|
| Anxiousness <input type="checkbox"/> | Hopelessness <input type="checkbox"/> | Sleep Disturbances <input type="checkbox"/> | Phobias/Paranoia/Delusions <input type="checkbox"/> | Inability to Comprehend <input type="checkbox"/> |
| Bulimia <input type="checkbox"/> | Moodiness <input type="checkbox"/> | Hallucinations <input type="checkbox"/> | Serious Depression <input type="checkbox"/> | Feeling Withdrawn <input type="checkbox"/> |
| Referral to Mental Health <input type="checkbox"/> | Self-Destructive Thoughts of Self Harm <input type="checkbox"/> | Giving away Valuable Possessions <input type="checkbox"/> | Sleepiness <input type="checkbox"/> | Anorexia <input type="checkbox"/> |
| Hostility/Violence <input type="checkbox"/> | Loss of Appetite <input type="checkbox"/> | Decreased Energy <input type="checkbox"/> | Taking Unnecessary Risks <input type="checkbox"/> | Grief/Loss Issues <input type="checkbox"/> |

Patient's Name: _____ **Date:** _____ **Page 20**

GAMBLING SUPPLEMENTAL QUESTINNAIRE FORM

| | Check Box - Yes | Check Box - No |
|---|--------------------|-------------------|
| Have you ever gambled? If No, LEAVE THIS PAGE BLANK | ___ | ___ |
| | ___ | ___ |
| In the past twelve months: | ___ | ___ |
| Have there been periods when you needed to gamble with increasing amounts of money or with larger bets than before to get the same feeling of excitement? | ___ | ___ |
| | ___ | ___ |
| Have you continued to gamble despite adverse consequences that have affected your finances, family relationships, work, or other parts of your life? | ___ | ___ |
| | ___ | ___ |
| Have you lied to family members, friends, or others about how much you gamble? | ___ | ___ |
| | ___ | ___ |
| Have there been periods lasting two weeks or longer when you spent a lot of time thinking about your gambling experiences or planning future gambling ventures or bets? | ___ | ___ |
| | ___ | ___ |
| Have you tried but not succeeded in stopping, cutting down, or controlling your gambling behavior? | ___ | ___ |
| | ___ | ___ |
| In the last twelve months have you contemplated or attempted suicide? | ___ | ___ |
| | ___ | ___ |
| Have you contemplated or attempted to do physical harm to another person? | ___ | ___ |

| In the Past 30 days, how many days have you played (Enter Quantity) | |
|--|---|
| Bingo ___ | Gambling and Substance Use in the Same Day ___ |
| Internet Gambling ___ | Bowl, Pool, Golf or Other Games of Skill ___ |
| Card Games (non-Casino) ___ | Lottery, Numbers, Instant Tickets (Scratch-Offs) ___ |
| Casino Table Games ___ | Other Forms of Gambling ___ |
| Dice Games, Dominoes ___ | Play Slots, Poker Machines, Video Lottery Terminals ___ |
| Horses, Dogs ___ | Gambling More than You Can Afford ___ |
| Sports ___ | Stock Options, Commodities ___ |

| In the Past 30 days |
|---|
| How much money would you say you spent per week on gambling? \$ _____ |
| |
| Number of gambling episodes per week: _____ |

NOTICE OF PRIVACY PRACTICES (Page 1)

FOLLMAN COUNSELING AGENCY 910 S. ANACORTES STREET, BURLINGTON, WA, 98233

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY.

As part of our professional practice, we maintain personal information about you and your health. State and federal law protects such information by limiting its uses and disclosures. **Protected Health Information (PHI)** is information about you, including demographic information, that may identify you or be used to identify you. PHI relates to your past, present, and future physical, mental, or health conditions, the provision of health care, services, or the past, present, and future payment for the provision of health care.

Your Rights Regarding Your PHI

The following are your rights regarding PHI we maintain about you:

- **Right to Access to Inspect and Copy.** You have the right, which may be restricted only in certain limited circumstances, to inspect and copy your PHI that we maintain. We may charge a reasonable, cost-based fee for copies.
- **Right to Amend.** If you feel that the PHI we have about you is incorrect or incomplete, you may ask us to amend the information. We are not required to agree to the amendment.
- **Right to an Accounting of Disclosures.** You have the right to request a copy of the required accounting of disclosures we make of your PHI.
- **Right to Request Restrictions.** You have the right to request a restricting or limitation on the use or disclosure of your PHI for treatment, payment, or health care operations. We are not required to agree to your request.
- **Right to Request Confidential Communication.** You have the right to request that we communicate with you in a certain way or at a certain location. We will accommodate reasonable requests and will not ask why you are making the request.
- **Right to a Copy of this Notice.** You have the right to a paper copy of this notice.
- **Right of Complaint.** You have the right to file a complaint in writing with us or with the Secretary of Health and Human Services if you believe we have violated your privacy rights. We will not retaliate against you for filing a complaint.

Our Use and Disclosures of PHI for Treatment, Payment, and Health Care Operations

- **Treatment.** We may use your PHI for the purpose of providing you with health care treatment. To coordinate and manage your care, we may disclose your PHI to other current providers, and to the extent you have not raised an objection in writing, to your prior providers or other persons, including family members, involved in your care.
- **Payment.** We may use your PHI in connection with billing statements we send you and our system for tracking charges and credits to your account. In addition, but with your authorization, we may disclose your PHI to third party payers to obtain information concerning benefit eligibility, coverage, and remaining availability, as well as to submit claims for payment and to disclose PHI for medical necessity and quality assurance review.
- **Health Care Operations.** We may use and disclose your PHI for the Health Care Operations of our professional practice in support of the functions of treatment and payments. Such disclosures would be to Business Associates for health care education, or to provide planning, quality assurance, peer review, administrative, legal, or financial services to assist us in our delivery of your health care.

Other Uses and Disclosures that Do Not Require Your Authorization or Opportunity to Object Required by Law

We may use or disclose your PHI to the extent that the use or disclosure is required by law, made in compliance with the law, and limited to the relevant requirements of the law. Examples are: public health reports, abuse and neglect reports, law enforcement reports, and reports to coroners and medical examiners in connection with investigations of death. We also make disclosures to the Secretary of the Department of Health and Human Services for the purpose of investigating or determining our compliance with the requirements of the Privacy Rule.

- **Health Oversight.** We may disclose your PHI to a health oversight agency for activities authorized by law, such as our professional licensure. Oversight agencies also include government agencies and organizations who audit their provision of financial assistance to us (such as third-party payers.)
- **Threat to Health or Safety.** We may disclose your PHI, when necessary, to minimize an imminent danger to health or safety of you or any other individual.
- **Appointment Reminders.** We may disclose your PHI to contact you to remind you of your appointment with us.

NOTICE OF PRIVACY PRACTICES (Page 2)

FOLLMAN COUNSELING AGENCY 910 S. ANACORTES STREET, BURLINGTON, WA, 98233

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY.

- **Business Associated.** We may disclose your PHI to Business Associates who are contracted by us to perform health care operations or payment activities on our behalf which may involve their collection and use or disclosure of your PHI. Our contact with them must require them to safeguard the privacy of your PHI.

Compulsory Process

We will disclose your PHI if a court of competent jurisdiction issues an appropriate order. We will also disclose your PHI if:

- You and we have each been notified in writing at least 14 days in advance of a subpoena or other legal demand, identifying the PHI sought, and the date by which a protective order must be obtained to avoid our compliance.
- No qualified judicial or administrative proactive order has been obtained.
- We have received satisfactory assurances that you received notice of an opportunity to have limited or quashed the discovery demand, and such time has elapsed.

Use and Disclosures of PHI with Your Written Authorization

We will make other uses and disclosures of your PHI only with your written authorization. You may revoke this authorization in writing at any time, unless we have taken a substantial action in reliance on the authorization such as providing you with health care services for which we must submit subsequent claim(s) for payment.

This Notice

This Notice of Privacy Practices informs you how we may use and disclose your PHI and your rights regarding PHI. We are required by law to maintain the privacy of your PHI and to provide you with notice of your legal duties and privacy practices with respect to your PHI. We are required to abide by the terms of the Notice. We reserve the right to change the terms of our Notice at any time. Practices will be effective for all PHI that we maintain at that time. We will make available a revised Notice by providing a copy upon request, or at your next appointment.

CONTACT INFORMATION

If you have questions about this Notice of Privacy Practices, please contact our Privacy Officer.

Kathy Follman

Follman Agency

910 S. Anacortes Street

Burlington, WA 98233

(360-755-1125)

Complaints

If you believe we have violated your privacy rights, you may file a complaint in writing to us, as specified on the first page of this Notice. We will not retaliate against you for filing a complaint. You may also file a complaint with the Secretary of the Department of Health and Human Services.

Acknowledgement: I hereby acknowledge reviewing and receiving a copy of this Notice.

Patient's Signature

Date

CONSENT FOR THE RELEASE OF CONFIDENTIAL INFORMATION

I, _____
authorize the **FOLLMAN AGENCY**, 910 S. Anacortes Street, Burlington, WA 98233 to receive
and/or disclose to:

(Name)

(Address)

(Phone/Fax)

For the purpose of: To Enable Open communication and exchange of information

I understand that my records are protected under Federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR, Part 2, and the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 45 CFR, Parts 160 & 164, and cannot be disclosed without my written consent unless otherwise provided for in the regulations. I also understand that I may revoke this consent at any time except that action has been taken in reliance on it (e.g. probation, parole, etc.) and that in any event this consent expires automatically as described:

Authorization expires after the following action takes place: 90 Days Post Discharge
(Specification of the date, event or condition upon which this expires)

I request the following information to be released: (Client's initials required next to check mark ☒)

- ☒ _____ Knowledge that I am a client at this agency (friends, relatives)
- ☒ _____ Diagnostic impression, symptomology, evaluation results and recommendations
- ☒ _____ Drinking/Drug use history and intake information
- ☒ _____ Copies of Court Ordered Treatment Plan and/or Probation Records
- ☒ _____ Abstinence status, progress reports, attendance records
- ☒ _____ Results of Urinalysis or Breathalyzer test
- ☒ _____ Discharge summary and aftercare plans
- ☒ _____ Compliance with A/DIS requirements
- ☐ _____ Other (specify) _____

The information will be released in the following form(s):

☒ Written ☒ Verbal ☒ Audio ☐ Video ☒ Electronic (including fax) ☐ Other _____

Notice: Prohibition or Re-Disclosure prohibits you from making further disclosure of information given above. (42 CFR Part 2)

I understand that generally this agency may not condition my treatment on whether I sign a consent form, but that in certain limited circumstances, I may be denied treatment if I do not sign a consent form. I further acknowledge that the information to be released was fully explained to me and that this consent is given of my own free will.

Executed this _____ day of _____ 20____

X _____

Staff Signature

X _____

Client Signature

AUTHORIZATION TO RELEASE COURT RECORDS

1. **DEFENDANT'S NAME:** *(Please Print)*

First Name

Middle Name

Last Name

authorizes

Follman Agency (Requestor) to obtain copies of defendant's court records and files in the state of Washington, whether in paper or electronic format, including any municipal court, district court, superior court and juvenile court records and files, and including a compilation of defendant's records and files, such as the defendant's criminal history record.

2. **DEFENDANT'S DATE OF BIRTH:** _____
3. **DEFENDANT'S ADDRESS IS:** _____
4. **DEFENDANT'S DRIVER'S LICENSE # OR STATE ID#:** _____
5. This authorization shall be valid for one (1) year from the date of the DEFENDANT'S signature herein. A photocopy of this authorization shall be as valid as the original.
6. REQUESTOR acknowledges that the court providing records pursuant to this authorization makes no representations as to the accuracy and completeness of the data except for court purposes.
7. REQUESTOR acknowledges that the court may request payment of costs prior to transmitting the requested records and files.

DEFENDANT'S SIGNATURE

DATE SIGNED

CONSENT FOR RELEASE OF
CONFIDENTIAL INFORMATION
CRIMINAL JUSTICE SYSTEM
REFERRAL

FOLLMAN AGENCY
910 South Anacortes Street
Burlington, WA 98233
(360) 755-1125 ♦ Fax (360) 757-1125

I, _____
(Name of Defendant)

hereby consent to communication between FOLLMAN AGENCY and

Court, Prosecutor, Probation, Parole and/or Other Referring Agency

The purpose of, and need for, this disclosure is to:

To enable the treatment provider to communicate to the criminal justice system agency listed above of my attendance and progress in treatment. The extent of information to be disclosed is my diagnosis, information about my attendance or lack of attendance at treatment sessions, my cooperation with the treatment program, continuing care plan referrals, and prognosis.

I understand that this consent will remain in effect and cannot be revoked by me until:

There has been a formal and effective termination or revocation of my release from confinement, probation, parole or other proceeding under which I was mandated into treatment.

The information will be released in the following form(s):

☒ Written ☒ Verbal ☒ Audio ☐ Video ☒ Electronic (including fax) ☐ Other _____

I understand that I might be denied services if I refuse to consent to a disclosure for purposes of treatment, payment, or health care operations, if permitted by state law. I will not be denied services if I refuse to consent to a disclosure for other purposes.

I also understand that any disclosure made is bound by Part 2 of Title 42 of the Code of Federal Regulations governing confidentiality of alcohol and drug abuse patient records and recipients of this information may re-disclose it only in connection with their official duties.

Defendant/Client Signature

Signature of parent, guardian or
Authorized representative if required

Date